Firth of Clyde Forum Core Group Meeting Agenda

30th June 2015, 10:00am – 12:30pm

James Watt A room, Atlantic Quay, 150 Broomielaw

Glasgow, G2 8LU **Tel: 0300 244 6888**

https://www.google.co.uk/maps/place/150+Broomielaw,+Glasgow,+Glasgow+City+G2+8LU/@55.857411,-4.2648577,17z/data=!3m1!4b1!4m2!3m1!1s0x4888469cb0813c9d:0x9c9d202e6f44e4f8

		Time	Lead
	Tea/Coffee	09:30	
1	**Welcome and Apologies**	10:00	Isabel Glasgow
2	**Minutes and Action Points from last meeting**	10:05	IG
3	**Clyde Marine Planning Partnership – Governance**	10:15	IG/Fiona Mills
4	**Project updates** - **Clyde 2020** - **Recreation and Tourism study** - **Sea Level Rise** - **Assessment for Clyde Regional Marine Plan (CRMP)**	11:15	Sarah Brown/FM
5	**Updates from Chair and Core Group members**	12:00	All
7	**Any Other Business**	12:15	All
8	**Future Meeting Date**	12:25	All
9	**Close**	12:30	All

Firth of Clyde Forum Core Group Meeting
7 October 2015
Scottish Government offices, Atlantic Quay, Glasgow

PRESENT
Arthur Keller (AK), SNH
Dan Moncrieff (DM) Field Studies Council
Elaine Whyte (EW), CFA
Fiona Mills (FM), FoCF
Graham Russell (GR), RYAS
Isabel Glasgow (IG), FoCF Chair
Jan Brooke (JB), Peel Ports Clydeport
John Esslemont (JE), South Ayrshire Council
Mark Steward (MS), A&B Council
Morag Campbell (MC), Marine Scotland
Nicola Melville (NM), SEPA
Olivia Burns (OB), LLTNP
Paul Bancks (PB), The Crown Estate
Rebecca Dean (RD), The Scottish Salmon Company
Rhona Fairgrieve (RF), Scottish Coastal Forum
Sarah Brown (SB), FoCF
Sinead Sheridan (SS), FoCF
Steve Gallimore, Peel Ports Clydeport
Wendy Geary (WG), Marine Scotland
Zoe Clelland (ZC), RSPB

APOLOGIES
Carolyn Elder, British Marine Federation
Michelle McGuckin, Clydeplan
Morgane Westley, SEPA
Roger Horne, Peel Ports Clydeport

1) Welcome and apologies

IG welcomed everyone to the meeting and attendees introduced themselves.

2) Minutes and action points from last meeting

The Minutes of the previous meeting (30th June 2015) were accepted by the Core group.

Action points from the previous meeting:

Reference	Summary	Lead
01/30/06/2015	Governance - Write a draft constitution for the Clyde Marine Planning Partnership and circulate to the Core Group for comments.	FM – Completed
02/30/06/2015	Circulate the AIS paper to LUC and Graham Seggie (Masters student) to see what finer level of detail could be gained.	SB – Completed
03/30/06/2015	Assessment - Draft Terms of Reference for consultants for the Productive section of the CMPP Assessment and circulate to Core Group for comments.	FM – Completed

04/30/06/2015	Assessment - Core Group to submit suggestions for suitable consultants to work on the 'Productive' section	Core Group members - Completed
05/30/06/2015	Assessment - Research geology work done in the Firth of Lorne SAC for the 'Seabed Geology' chapter.	SB – Ongoing
06/30/06/2015	Assessment - Summarise explanation of ecosystem services and how they are relevant to the CRMP to be circulated to Core Group.	SS - Completed
07/30/06/2015	Arrange for a short session on Ecosystem Services for the next meeting.	FM&SS - Completed
08/30/06/2015	CMPP - Finalise a draft CMPP communications and engagement strategy	SS, SB & FM - Completed

3) Ecosystem Services session

Nicola Melville, Senior Scientist, SEPA, gave a presentation explaining the concept of Ecosystem Services (ES) and gave examples of how SEPA applies this to decision making. Specifically she explained the process of carrying out integrated assessments whereby, as well as an impact assessment, an ecosystem assessment is carried out. She gave regional (Flood Risk Management planning) and local (River Braan Hydropower scheme) examples of how integrated assessments are used in decision making. The presentation was then discussed by the core group, and several questions were asked regarding how carrying out ES assessments affected ultimate outcomes and how it improved decision making.

4) CMPP governance

A draft constitution was submitted to the members for comments and discussion, as per action point 01/30/06/2015. WG updated the group at the meeting that Marine Scotland could delegate to a single entity, and this entity could have a Board, but members of the Board could not be external to the Partnership. The following points were raised in the subsequent discussion.

- Clarification was sought over the difference between the board and the wider body.
- Finding the correct level of expertise and buy-in for both the members of the Partnership and the Board may be an issue.
- The constitution needs to allow for a growing and developing membership.
- Concern was raised about the capacity of some organisations to engage with the Partnership and the plan making process.
- The CMPP will be a plan making organisation, not a licensing authority. There needs to be clarity in the plan about guidance on all issues.
- There was a brief discussion of the situation in Shetland, where the Local Authority plus one other organisation would make up the Partnership. Marine Scotland cannot delegate to one public authority only, there has to be another person named by Scottish Ministers. It is acceptable to delegate to a wider constituted group.
- It was commented on that most decisions are reached by consensus, and this should be the aim of the partnership. Conflict resolution should be rare.
- Open discussions would need to be supported through declarations of interest and clear, public debate.

IG concluded the discussion, noting that there were good ideas suggested and that the constitution would need to be re-drafted. Members need to respond with their comments and revisions via email. She also specially thanked FM, who has worked very hard on developing the constitution.

Action (1): FM to re-write the draft Constitution, taking into account new information from Marine Scotland and based on this discussion.
Action (2): The resulting draft to be circulated to members of the Core group who should respond and send in comments via email, so that these issues can be resolved promptly.

5) Clyde Marine Region Assessment

FM thanked members for comments already received on the assessment and encouraged those who had not done so to submit any further comments or suggestions. She highlighted two issues raised in the assessment: the draft map template and whether or not to include a chapter on accidents in the Clyde into the 'Clean and Safe' section. There was discussion around making sure that the pressures and impacts of coastal communities were captured within the assessment.

FM updated members on the 'Productive section', which has been awarded to consultants Ekos. An inception meeting was conducted with herself, IG, SS, JE and the Ekos team; this was a positive and useful meeting. Ekos will be in touch with Core Group members and some other stakeholders to gather sector specific information and data to contribute to the assessment and fill any current knowledge gaps. After a draft has been completed, a workshop will be conducted to verify and discuss findings. Currently the assessment is about half way completed.

Members had a discussion around incorporating Ecosystem Services into the process, based on NM's presentation. FM highlighted that this was the intention, but that an understanding of marine ES was not yet at the stage where it could be easily incorporated. The assessment is gathering baseline information, so it is not essential to do it at this point. This can fit into the next stage, where the SEA process will start to come in.

Action (3): FM to co-ordinate with GIS contact (Drew Milne, Marine Scotland) to revise the map template and legend based on discussion.
Action (4): Members to consider what organisational data, reports or findings they may have which can be contributed to the Ekos work on the Productive section of the CMR assessment.
Action (5): FM/SS to go ahead with Accidents chapter for the assessment.

6) Communications and engagement plan for the CMPP

The CMPP draft communications and engagement plan was discussed. It was felt that the plan-making timetable needs to be thought through and defined and the different communication and engaged needs to be applied to this. ZC commented that this would clarify what communication and engagement was needed when (at what stage in making the plan), and what messages need to be conveyed to the CMPP audience. MS commented that community level representation needs to be included in the group of secondary stakeholders.

This led to a wider discussion on the plan-making timetable. FM noted the group needs to have a better idea of how long it will take for the CMPP to be formalised by Marine Scotland, once the constitution has been finalised, in order to know clearly when we can move forward with this. WG suggested that the process would take two months and a public notice needs to be released 28 days ahead of the delegation to the CMPP, so three months in total, once a decision about structure is agreed. FM asked when a draft Direction from Scottish Ministers would be available, as members need to see and agree it. WG responded that it would be available at the end of the month.

Action (6): Forum staff to coordinate with Marine Scotland on defining a timetable for Marine Planning.
Action (7): Link stages of this timetable to specific communication and engagement requirements (through a Statement of Public Participation).
Action (8): WG/MS to provide a draft Direction from Scottish Ministers.

7) Project updates

Marine Scotland Tourism and Recreation data collection - SB showed members a few sample activity heat maps that have been generated from results so far. To date 1840 surveys have been completed. She noted that already some results are beginning to disprove preconceptions about particular activities. Workshops to verify and share results would take place at the end of November in: Glasgow, Oban, Stornoway, Inverness and Lerwick. SB said that this information would be available as additional layers on NMPi.

Clyde 2020- The Research Advisory Group (RAG) is in place now and membership has been ratified. A funding application has been submitted to SeaFish to progress stakeholder involvement with science. A marine litter sharing best practise event is planned for mid-February next year. Work on the Ecosystem Enhancement Programme needs to start ASAP, but has been delayed, due to the need for the RAG members to input to that fully, once they have been ratified. SIFT will shortly submit a proposal to Marine Scotland for a Regulating Order for shellfish fisheries in the Clyde.

Sea Level Rise report - FM stated that we are still waiting for the final draft of the final report. OB noted that she had been receiving questions from the LLTNP Board as to why it is taking so long to deliver a final product. FM suggested that it would be helpful if OB were to get in touch directly with Arup to enquire about finalisation of the report.

Action (9): OB to follow up with a direct email to ARUP querying the further delays to the project.

8) Updates from Core Group members

Scottish Coastal Forum (SCF)– The SCF submitted a funding application to the European Commission, in response to a call for applications to support trans-boundary marine planning in the north eastern Atlantic waters, known as the Celtic Seas. A high-level bid (known as SIMCelt) was submitted by seven Partners. Two discrete project suggestions were submitted for the Solway Firth and the Firth of Clyde. The Solway project suggests working with the Marine Management Organisation to develop the building blocks needed to advance a single marine planning process that would work across the border and deliver two Marine Plans for the Solway. Since the process of regional marine planning is more advanced in the Clyde, the SCF have suggested using the estuary as the basis for a version of a virtual reality marine planning game, which can be used as a training tool in explaining marine planning to the full range of stakeholders and getting them to understand the processes that will be gone through to develop a Regional Marine Plan.

Marine Scotland – Marine Scotland continues to work on legal aspects of marine planning. MC notified the group that the consultation on the Clyde cod seasonal closure closes on 15th October 2015.

Loch Lomond and the Trossachs National Park – LLTNP has appointed a new CEO with a planning background. They also have a new Director of Conservation and Visitor Management in post, called Simon Jones, he is very focussed on practical and on the ground projects, and will be keen to be involved in Marine Planning.

Scottish Natural Heritage – AK updated the group on the Marine Conservation Order for South Arran MPA, which has been extended until November when MPA management plan comes into place.

Peel Ports Clydeport – Peel Ports remain engaged in the MP process. JB stated that she has been working with Peel Ports in England, and her background is in marine and terrestrial planning. Now that Peel Ports has moved to a group structure, her role now is group wide including Scotland, so she looks forward to working with the Core Group as marine planning develops.

Clyde Fishermen's Association –Work is still ongoing with MPAs, including a recent letter to the Cabinet Secretary. Scottish Fishermen's Federation have begun some preliminary socio-economic work to look at upstream/downstream effects of supply chain of the Clyde fisheries. CFA are responding to the SSE cables consultation, deadline of which is the 13th October. CFA is investigating this with ROV footage.

Royal Society for the Protection of Birds –ZC commented that her team have shifted work duties internally and as a result she will be coming to meetings in future, not Toby Wilson. The RSPB's campaign regarding EU's plans to revise nature directives resulted in 520 responses, which is the biggest response they have ever received. RSPB continue to engage on MPAs at a national level, and are pleased to see the importance given to a strong MPA network. RSPB are continuing to consider management at Hunterston to encourage the Sandwich Terns to continue to nest there. RSPB are planning some volunteer days at Lanark valley, focussing on projects on the coastal environment and incorporating citizen science.

Action (10): RF to provide link to Marine Planning game to circulate to rest of Core Group.

9) AOB

IG and FM updated the group on the new extended inland boundary of the Clyde Marine Region (CMR) to the Normal Tidal Limit (NTL), which means that the Clyde Marine Region extends along the River Clyde into Rutherglen past the current Firth of Clyde Forum boundary at Glasgow tidal weir,. This means that the CMR extends into an eighth local authority, South Lanarkshire. The group discussed the implications of this. FM said she would discuss informing and inviting South Lanarkshire to take part in Marine Planning with Clydeplan. It was felt that South Lanarkshire Council may not need or want too much involvement under the marine plan. It was also agreed to check what other tidal limits applied to other rivers around the Clyde, as this may affect the boundary as well.

Action (11): FM to discuss with Clydeplan options for including South Lanarkshire in the CMPP.
Action (12): Investigate the NTL in other rivers which feed into the CMR, and the potential impact on inland boundaries.

10) Summary of Actions

Reference	Summary	Lead
01/07/10/2015	Re-write the draft Constitution, taking into account new information from Marine Scotland and based on this discussion.	FM
02/07/10/2015	The resulting draft to be circulated to members of the Core group who should respond and send in comments via email, so that these issues can be resolved before the next meeting.	Core Group members
03/07/10/2015	FM to co-ordinate with GIS contact (Drew Milne, Marine Scotland) to revise the map template and legend based on discussion.	FM
04/07/10/2015	Members to consider what organisational data, reports or findings they may have which can be contributed to the Ekos work on the Productive section of the CMR assessment.	ALL
05/07/10/2015	Go ahead with Accidents in the Clyde chapter for the assessment.	FM/SS
06/07/10/2015	Forum staff to coordinate with Marine Scotland on defining a timetable for Marine Planning.	Forum Staff & Marine Scotland
07/07/10/2015	Link stages of this to specific communication and engagement	SS

	requirements (through a Statement of Public Participation).	
08/07/10/2015	WG/MS to provide a draft Direction from Scottish Ministers.	WG/MS
09/07/10/2015	Follow up with a direct email to ARUP querying the further delays to the sea level rise project.	OB
10/07/10/2015	RF to provide link to Marine Planning game to circulate to rest of Core Group.	RF & SS
11/07/10/2015	FM to discuss with Clydeplan options for including South Lanarkshire in the CMPP.	FM
12/07/10/2015	Investigate the NTL in other rivers which feed into the CMR, and the potential impact on inland boundaries.	FM & SS
13/07/10/2015	Set up Doodle Poll to establish best date and time for next meeting.	SS

11) Future meeting date

A date during the first two weeks in February would be most suitable, to be determined exactly through Doodle poll. SS to action this (Action point 13).